

WEST ASHLEY HIGH SCHOOL BAND BOOSTER BY-LAWS

Article I

The name of the organization shall be the West Ashley High School Band Boosters.

Article II

PURPOSE

The purpose of the organization will be to provide financial assistance and spontaneous service to the band program at West Ashley High School located in Charleston, South Carolina. The organization shall promote a positive image to the students, aid in the development of student involvement, promote student leadership, support the schools curriculum and activities, assist and support the band director, as well as other objectives that are necessary, desirable, and consistent with the purposes as set forth above. The group shall operate within the laws of a true non-profit organization in that no part of it's earnings shall inure to the benefit of an individual or group of individuals. All financial distributions shall be made for the furtherance of one or more of the purposes above.

Article III

MEMBERS

Section 1. Parents or guardians of students who are members of the West Ashley band will be eligible for membership in the West Ashley Band Boosters. The annual dues for West Ashley Band Boosters Club "Membership" will be Twenty Dollars (\$20.00) per family, and payable by the third (3rd) booster club meeting.

Section 2. Honorary members may be elected by the executive board subject to the conditions listed in Article X of this document. This membership is generally reserved for alumni, past members, and those who have made a significant contribution to the band program but do not have a child in the band. The annual dues for the West Ashley Band Booster Club "Honoray Membership" will be Ten Dollars (\$10.00) per family, and payable by the third (3rd) booster club meeting.

Section 3. All eligible members meeting the above qualifications will be required to pay the yearly dues, that will be established by the executive board, by the third (3rd) Booster Club meeting.

Section 4. Only active members shall be entitled to vote and hold office.

Article IV

OFFICERS

Section 1. The officers of this organization shall consist of the president, president-elect, secretary, and treasurer. These officers shall perform the duties prescribed

by the by-laws and the parliamentary authority adopted in article XII. The officers of the organization shall serve without compensation.

Section 2. Officers must be active members of the organization.

Section 3. Any officer who is found to be in violation of the organizations purpose as stated in Article II of this document will be subject to removal by the majority vote of the executive board.

Section 4. Vacancies caused by resignation, transfer, lack of active involvement, or as a result of section 3 of this Article shall be filled by a vote of the executive board.

Article V

DUTIES OF THE OFFICERS

Section 1. The president shall preside over all the organization's meeting, appoint all Committees, and be an ex-officio member of all committees.

Section 2. The president-elect shall assume all duties of the president in his/her absence.

Section 3. The secretary shall keep all records of all meetings, and be responsible for all of the club's correspondence.

Section 4. The treasurer shall receive all funds accrued by the organization and deposit the same in a federally insured bank, and make disbursements as directed by the organization. He or she shall keep a full and correct account of all monies received and expended and receipt all money. He or she will make regular reports at each meeting of the club.

Section 5. The director of bands shall act as liaison between the Club, band personnel, and school authorities, but shall have no voting rights in matters to be voted upon by the Executive Board.

Article VI

FINANCES

Section 1. The executive board shall present the proposed budget to the members for approval at the organizations first general meeting of each school year.

Section 2. The fiscal year of the organization shall be June first.

Section 3. Any remaining positive account balances will not carry over to the next school year. All funds will be transferred to the West Ashley High School Band General Account.

Section 4. Upon dissolution of the organization all assets shall be turned over to the band director to become property of the West Ashley High School band program.

Article VII

ELECTIONS

Section 1. The president shall appoint a nominating committee of two (2) members of the executive board and two (2) members from the general membership.

Section 2. The nominations shall be presented to the membership at the general meeting in March.

Section 3. All Officers shall be elected at the annual meeting in April. Nominations from the floor will also be taken at this meeting. Officers will be elected by a majority vote of the members present at the meeting providing that there is a quorum.

Section 4. Anyone nominated from the floor must be present at the April meeting in order to be considered for office.

Article VIII

MEETINGS

Section 1. The general membership meetings shall be held on the third Tuesday of each month from July through April unless otherwise directed by the president or executive board.

Section 2. A quorum shall be considered to be 10% of the membership.

Article IX

COMMITTEES

Section 1. The president shall nominate all committee members, with the approval of the band director.

Section 2. Committee chairpersons shall be elected by committee members or as otherwise provided in these by-laws.

Section 3. The nominating committee shall prepare a list of proposed officers for the following year. The committee must make sure that each person on the list has approved of their name being placed in nomination and that the list is approved by the executive board.

Section 4. The audit committee shall consist of two or more members appointed by the Executive board to perform audits on the organizations finances as needed.

Section 5. The phone tree committee will be responsible for calling the members in advance of meetings to invite them to attend. In addition, they are responsible for planning, organizing, and conducting a campaign to illicit member participation at meetings and events.

Section 6. The chaperone committee will be responsible for creating and maintaining the chaperone standards list and submitting it to the executive board for approval. In addition, they are to coordinate with the band director to insure that all band events have adequate chaperones present. They will also be responsible for making sure that all chaperones are acquainted with the proper procedures.

Section 7. The publicity committee shall provide information about band and booster activities to the members on a consistent basis. This information should be provided both internally and externally through the use of newsletters, flyers, and other appropriate means.

Section 8. The fundraising committee shall plan, organize, conduct, and supervise all fund raising activities. The chairperson shall appoint coordinators for major activities if necessary and ensure that sufficient members have been assigned to those activities. The chairperson will work closely with the band director.

Article X

AMENDMENTS TO THE BY-LAWS

These by-laws can be amended at any regular membership meeting so long as the following applies: a quorum is present at the meeting, the amendment passes by two-thirds majority, and the proposed amendment has been submitted in writing at the previous regular membership meeting.

Article XI

PARLIAMENTARY AUTHORITY

"Robert's Rules of Order" shall be the parliamentary authority for all matters of procedure not specifically covered by these by-laws.